



Wicomico Day School

Tuition Agreement



Child's Name		
Date of Birth		
Date of Entry		
	Program	Weekly Tuition Rate
	Infant/Toddler Program (0-24) months	\$250.00 per week
	Two Years Old	\$200.00 per week
	Three Years Old	\$180.00 per week
	K4—Middle School	\$7,030 per academic year
○ ○	K4—Middle School Extended Day Before School Care 6:30—8:00 am After School Care 4:30-6:00pm	\$30.00 each per week or \$50.00 for both

Registration & Security Deposit Fees

At the time of registration, a \$50 non-refundable registration fee is due. In addition, payable at initial registration is a security deposit equal to one week's tuition. The security deposit reserves a placement for your child and is non-refundable if plans change prior to enrollment. This tuition deposit will be applied to your child's last week of attendance upon receipt of a written two-week notice. If no notice is given, the financially responsible person will be charged for an additional two weeks of tuition following the child's withdrawal.

All accounts must be current for the registration to be accepted.

Tuition Payment Procedures

Tuition for K4—8th grade is \$7,030.00 which can be divided into 38 weekly installments of \$185. 00. Installments are billed on Friday prior to the week of attendance.

Tuition does not include any charges for Before or After School care. Registration in this program is for the entire school year and is billed with tuition.

All tuition payments are made through Tuition Express. Weekly tuition is billed on Fridays and payments are deducted from your checking or credit card account on Mondays. A 3% processing fee will be added to the weekly deduction if you are paying by credit card. The person who is financially responsible for your account must complete our Tuition Express form prior to admission.

Payments returned from the bank for insufficient funds will be assessed a \$35.00 fee. A \$10 weekly late charge will be added to all accounts not kept current. If tuition remains in arrears for two consecutive weeks, the child may not return until the account is brought current. Once the account is current, and if space is available, the child may return; however, all re-enrollment fees will apply. If an agreement concerning payment of the debt is not reached and implemented, the account will be turned over for collection. In this instance, the debtor will be responsible for all collection fees, late fees, court fees, and interest charges.

Financial Agreement

In the event that we may temporarily close due to health concerns, you will still be financially responsible for tuition.

Family Discounts

Any family which has more than one child enrolled on a full-time basis will receive a family discount. Full tuition will be charged for the first child, and a \$10.00 per week discount will be applied to the tuition for each child thereafter.

Volunteer Hours

Volunteers are an important asset to our program. We request that each family volunteer a minimum of ten (10) hours between September and May. Volunteer opportunities are listed in the school's newsletter. A volunteer log is located in the office.

Agreement

I have read this contract, and I agree to the terms and conditions stated. I also agree to pay Wicomico Day School the tuition and fees specified and fulfill my volunteer hours. I further agree to abide by the school policies and regulations as outlined in the Family Handbook.

At the time of your child's enrollment and every school year thereafter, you will be asked to sign a tuition agreement.

Signature of Parent/Guardian: _____ Date: _____

Name of Financially Responsible Person: _____

Signature of Financially Responsible Person: _____

Social Security Number: _____ Date: _____